



RAIC Syllabus APPLICATION FORM

CACB Referrals

PLEASE NOTE: Incomplete or illegible applications will not be processed

Section 1 - Personal Data

When did the Canadian Architectural Certification Board refer you to the RAIC Syllabus?		
Attach a copy of your CACB Referral Letter / E-mail to your Application		
Name:		
First	Middle	Last
Home Address:		
Apt/Suite #		Street
Town/City	Province	Postal Code
Home Telephone:	Home Fax:	Cell:
Home E-mail:		Home Website:

Section 2 – Current Employment

Name of Company/Firm:		
*If you are working under the supervision of a registered Canadian Architect:		
Architect's Name:		
First	Last	Credentials
Office Address:		
Suite #		Street Address
Town/City	Province	Postal Code
Office Telephone:	Office Fax:	
Office E-mail:	Office Website:	
How long have worked at this office?		Position:
Brief description of your job:		

Section 5 – Academic Qualifications

High School	
Name of School:	
Town/City Province/State (Country)	
Attended From:	To:
Month / Year	Month / Year

Post-Secondary	
Name of Institution:	
Location:	
Town/City Province/State (Country)	
Attended From:	To:
Month / Year	Month / Year
Program of Study:	
Degree Obtained:	Date Obtained:

Name of Institution:	
Location:	
Town/City Province/State (Country)	
Attended From:	To:
Month / Year	Month / Year
Program of Study:	
Degree Obtained:	Date Obtained:

Other	(Seminars, Workshops, Professional Development, Part-Time Studies)
Give details of Professional Credentials, if any, you hold in Canada or elsewhere (i.e. Registered Architect, Engineer, Etc.)	

Section 6 – General Information

Date of Birth:	Place of Birth:
Month/Day/Year	City/Province/Country
SIN:	Gender: M F Current Citizenship:
If an Immigrant to Canada, what is your present status:	
Date of Entry to Canada	

Section 7 – Application Declaration

Read carefully and Sign Where Indicated

I declare that all information given in this application is true and accurate. I understand approval of this application or any credits issued to me may be revoked without notice if any information in this application is subsequently found to be false or misleading.

I enclose my personal cheque/money order made out to “**RAIC Syllabus,**” or VISA/Mastercard information, in the amount of **\$350.00 + taxes** (Application Fee). I understand that any applicant whose cheque or VISA / MasterCard payment does not clear may be required to make payments for all future Syllabus services with a certified cheque or money order only.

—————> **Signature of Applicant:** **Date:**

If Paying by VISA / MasterCard complete the following ~ Please Print CLEARLY

Name of Cardholder:

Card Number: **Expiry Date:**

—————> **Signature of Cardholder:**

Section 8 – Submitting Your Application

To reduce processing delays of your application, ensure you have enclosed:

- 1) Application Form
- 2) 500 word essay “Why I Want to study Architecture”
- 3) Copy of referral letter and approval of course selection from the CACB
- 4) Cheque, Money Order (payable to “RAIC Syllabus”) or VISA/MC information, for \$350 + taxes (Application Fee) Credit Card information can be submitted over the phone. Please contact the Syllabus Registrar at (613) 241-3600 ext 204 or 1-844-856-RAIC.
- 5) ONE current digital portrait photograph of yourself (.jpg may be e-mailed to info@raic-syllabus.ca)
- 6) English as a Second Language (ESL) applicants must provide evidence of passing the TOEFL (213+ computer based or 555+ paper based or 100+ iBT) or CAEL (70 overall; 60 each section) or IELTS ESOL (Cambridge) band-score of 5.5 or above.

Submit your Application & Fees to:	RAIC Syllabus, Attention: Registrar Suite 330 – 55 Murray Street, Ottawa, ON K1N 5M3
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E&oe: Revised 2007~2017